



Foresite Cover – Insurance Claim Form

For claims up to \$500 for lost or damaged parcels.

Please complete and submit this form within **14 days** of the expected delivery date. Email your completed form to **support@foresitelogistics.com.au**.

1. Claimant Details

- **Full Name:** _____
 - **Business Name (if applicable):** _____
 - **Phone Number:** _____
 - **Email Address:** _____
-

2. Shipment Details

- **Foresite Tracking ID:** _____
 - **Date of Shipment:** ____ / ____ / ____
 - **Expected Delivery Date:** ____ / ____ / ____
 - **Pickup Suburb & Postcode:** _____
 - **Delivery Suburb & Postcode:** _____
-

3. Type of Claim

(Please tick one)

☐ **Parcel Lost**

☐ **Parcel Damaged**

4. Item & Claim Details

- **Description of Item(s):**

- **Declared Value (AUD):** \$ _____
- **Proof of Value Attached?** ☐ Yes ☐ No
(e.g. tax invoice, purchase receipt, or payment record)
- **Photos of Damage (if applicable):** ☐ Attached ☐ N/A
- **Brief Description of the Issue:**

5. Supporting Documents Checklist

Please attach:

- ☐ Proof of value (required)
- ☐ Photo of damaged goods (if claiming damage)
- ☐ Proof of delivery or communication (if applicable)

6. Declaration

I declare the information provided is accurate and complete to the best of my knowledge. I understand that incomplete or false information may result in the claim being denied.

Signature: _____

Date: ____ / ____ / ____

 **Submit this form with attachments to:**

support@foresitelogistics.com.au

Subject line: **Insurance Claim – [Tracking ID]**